



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SIKKIM GOVERNMENT COLLEGE
Name of the head of the Institution		DR. BINA PRADHAN
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03592231119
Mobile no.		9434211599
Registered Email		sgct1977@gmail.com
Alternate Email		iqacsgct@gmail.com
Address		P.O TADONG
City/Town		GANGTOK
State/UT		Sikkim
Pincode		737102
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. CHANCHAL DAS
Phone no/Alternate Phone no.	03592231119
Mobile no.	9474025091
Registered Email	iqacsgct@gmail.com
Alternate Email	cdchem@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.nbbgc.in/wp-content/uploads/2017/05/NAAC-Accepted-AQAR-2018-19-1.pdf
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4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	http://www.nbbgc.in/?page_id=276
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.70	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC

21-May-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NIRF Participation	10-Dec-2019 08	3208
IQAC Meetings Held	01-Jul-2019	20

	7	
Students' Satisfaction Survey was Conducted	01-May-2020 18	2300
Previous Year's AQAR Prepared	08-Apr-2020 15	95
Internal Academic Audit Even Semester	02-Mar-2020 10	106
Internal Academic Audit Odd Semester	18-Nov-2019 8	106
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department	Major Research Project	DBT, GOI	2020 1460	2896600
Institutional	Biotech Hub	DBT-NER GOI	2013 2555	454000
Faculty	Financial Support	ICAS, RUSA University of Chicago Centre, Delhi	2019 15	170000
Faculty	Twinning Project (Helico)	DBT, GOI	2018 1095	1530000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Conducted Internal Academic Audit for Odd Semester 2019 and Even Semester 2020

2. Conducted Students Satisfaction Survey on Teaching Learning and Evaluation.

3. Participated in NIRF 2020

4. Seven Day Workshop on Nepali Typing

5. Five Day Workshop on Research Methodology and Statistical Tools

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct workshops and conferences	Seven-Day Workshop on Nepali Typing conducted
To place a request for the construction of additional quarters for college staff	New Staff quarter near Boy's Hostel completed
To procure additional books for the library	Additional Books were procured
To start soft skill programme on selfdefence for students	One Month AIKIDO workshop Conducted
To construct ramps for differently abled students in four buildings.	Proposed work has been completed.
To lay out optical fibre connection from NIC for high-speed internet connection in the college.	Optical fibre connection installed.
To initiate structured feedback system from all stakeholders.	Owing to lockdown, and poor connectivity issues, feedback could be obtained only from few stakeholders.
To hold awareness/sensitisation on alcohol/drug abuse, suicide	SAATHI Cell and Department of Sociology conducted an awareness programme

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Management Committee	26-Apr-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	29-May-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	All departments connected with LAN. However, the system is now interrupted due to some technical issues. To compensate this, the academic and administrative information are being disseminated through emails and other online platforms.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

CURRICULUM DELIVERY: The college is affiliated to Sikkim Central University and follows its prescribed syllabi for the UG and PG courses. The college faculties participate, on invitation, in the syllabus-revision exercises that the University undertakes from periodically. Likewise, a few college teachers are also appointed as members of the Board of Studies of Sikkim University and they participate in its activities. The college also prepares an Academic Calendar outlining all the curricular and co-curricular events of a session. Similarly, every semester a Master Time Table is framed by the Dean's Office to ensure the proper conduction of classes as per the UGC regulations. The Master Time Table also provides ample scope of contact hours for the students with their respective teachers. Separate time slots for Mentoring and Tutorial classes are also provided for. A student has to study three papers till the Third Semester. As the college does not offer general course, the student enters into the honours course on completion of the third semester. A student needs to study nine papers in the subject he/she has opted for honours in the three year's undergraduate course which is divided into six semesters. The prescribed syllabus of a particular subject for both Undergraduate and Postgraduate are usually distributed among all the teachers through a departmental meeting chaired by the respective HoDs, The Principal of the college monitors the proper execution of teaching and learning process on the basis of the Master Routine and ensures that the syllabi is completed within the allotted time. At the end of the academic session, IQAC conducts Academic Audit for all papers taught in the session wherein the percentage of syllabus covered by the teacher is assessed. Paper-wise result analysis is also submitted by the concerned HoD during the internal audit conducted by IQAC. Students' feedback on the classes taken is also taken and a report is prepared from the data so collected.

DOCUMENTATION: The students appear in two internally-conducted sessionals and one University-conducted term end examinations in every paper. In every paper, 50% marks are allotted for two internal tests and 50% marks for the term end

examination conducted. Term papers, projects, field survey, and dissertations are assigned for internal tests. All such activities are well documented by the departments. The college mandates that a minimum of 75% of attendance in every paper is compulsory for a student to be eligible to appear in the final exam. The record of students' attendance is maintained in the attendance register and kept in the departments. The college has a dedicated Examination Cell under the convenor-ship of the Vice Principal. The Examination Cell keeps all the records right from a student's subject combination, regularity in the college, performance in the internal examinations along with the backlogs, if any, he/she has in a subject opted for. The office of the Dean of Students' Affairs maintains the students' record during their admission. Both digital and manual records are maintained by the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	BSc Botany Honours	32
BA	BA Education Honours	36
MA	BA History Honours	5
BA	BA Limboo Honours	17
BA	BA Sociology Honours	33
BVoc	Department of IT and	27

	Software Development	
BSc	Zoology Honours	57
BSc	Zoology Honours	21
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The college obtains feedback from the students, teaching and, non-teaching staff, alumni and the parents. To secure unbiased feedback from students,, a questionnaire, named as Students' Satisfactory Survey Feedback Form, is circulated among the students. The college takes a good sample size with a motive to have a clear assessment about the students' perception and satisfaction with regard to their teaching-learning experience. Once the data is procured, it is processed through the help of SPSS that follows circulation of reports among the staff members to identify lacunas.. In case of any complaints from the part of the students, the matter is rectified by the college. The process of collecting feedback from the students is carried out in a manner in which the responder remains anonymous and he/she is given ample time as well as freedom to express his/her opinions. For internal stakeholders like Teaching Faculty, Non-Teaching Staff, the Student Body, feedback is obtained through general meetings with HoDs, with the members of the Students Representative Council, with Non-Teaching Staff etc. General Body Meetings involving Teachers, Office Staff and Student Members are are also held on a need-based manner to collect feedback and address the issues that are raised. Periodical meetings are also held with external stake holders like Alumni Association, Parents, Local Bodies and with the officials of the Education Department of Government of Sikkim.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honors in thirteen Subjects	715	2760	696
BSc	Honors in five subjects	200	496	205
BCom	Honors	120	390	129
BVoc	Pharmaceutical Chemistry,	60	112	59

	Software Development.			
MA	English, History, Economics	60	118	55
MSc	Physics and Maths	30	76	29
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2943	159	106	Nil	33

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
106	106	166	3	1	21
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College has a well-structured mentoring mechanism. The teachers, actively encourage them to build leadership qualities, provide guidance, and also help them with future career development. For the proper execution of the mechanism, a semester has been divided into groups on the basis of the faculty strength of a particular department. The teaching faculties are compulsorily asked to guide a group of students from each semester. The mentee have been guided by their mentors in the time slots proved to them by the college. During the Mentorship Class, the Mentors discuss with the Mentee, several issues not only related to their academics but also other issues. The mentors bridge the communication gap between the parents and the management with regular updates to the parents about the progress of their children. With the induction of this mentoring system it has been observed that mentoring not only strengthens teacher students' bonding but also plays a vital part in overall growth and development of a student. On an average, each mentor is provided with 20 students in the Science stream whereas in humanities a mentor is allotted with average 30 students. The objective of the programme as stated briefly, is to take care of mentees with a proper guidance and counselling and advice. As a Mentor, the concerned faculty is responsible in keeping track record of progress made by the student who has been groomed by the Mentor during the Mentoring Session. If the Mentor comes across with the mentee needing special attention he appraises the same to the Dean of Student Affairs. Thus, Mentoring is a process of nurturing wherein the Mentor serves as a role model, teacher, encourager, counsellor, friend.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3102	106	1 : 29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
108	106	2	24	40

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Shobha Sharma	Associate Professor	Master of creative Impulse by Philosophique poetica and grand productions Canada
2019	Prem Singh Thapa	Associate Professor	Best Teacher Award by ICFAI Gangtok
2019	Dr. Parasmani Dangal	Assistant Professor	PhD in Nepali from Sikkim University
2019	Jeckme Namgyal Bhutia	Assistant Professor	Best Presenter's Award
2020	Dr. Tek Bahadur Chhetri	Assistant Professor	PhD in Nepali from Banaras Hindu University
2020	Dr. Sarda Chettri	Assistant Professor	PhD in Nepali from Sikkim University
2019	Ms Reep Pandi Lepcha	Assistant Professor	RUSA 2.0 Support to students attending conference/seminar/workshop. Jadavpur University
2019	P.C Thomas	Assistant Professor	La Tshering Kunchudyaangmu Memorial Lepcha Literary Award 2019
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	UGS(01-05)	6TH SEM 2020	24/09/2020	21/10/2020
BCom	C01	1st Sem 2019	10/12/2019	22/01/2020
BCom	C01	2nd Sem 2020	23/09/2020	21/10/2020
BCom	C01	3rd Sem 2019	10/12/2019	22/01/2020

BCom	C01	4th Sem 2020	23/10/2020	21/10/2020
BCom	C01	5th Sem 2019	10/12/2019	22/01/2020
BCom	C01	6th Sem 2020	23/09/2020	21/10/2020
MA	PGENG	1st Sem 2019	11/12/2019	19/12/2019
MA	PGENG	2nd Sem 2020	19/10/2020	21/10/2020
MA	PGENG	3rd Sem 2019	11/12/2019	19/12/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms in Continuous Internal Evaluation (CIE): 1. In a particular semester, a student has to undergo three tests having 25 marks each and the best of two marks scored by a student out of three tests is considered. 2. Special tests are conducted for the students if they fail to appear their scheduled test caused owing to unavoidable circumstances. 3. Tutorial and Mentorship classes are carried out to encourage the students for their future objectives. 4. Mock Test conducted prior to sessional exams. 5. Question Banks related to every paper are provided to the students before the commencement of their term end examination. 6. The students are encouraged to solve previous years questions and if they fail concerned teachers help them to solve such papers. 7. Marks awarded in the internal tests are displayed on the Departmental Notice Board.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College prepares an academic calendar for undergraduate/post graduate courses before the commencement of academic session. The calendar incorporates schedule for the internal examinations and other exams as well as other academic matters like commencement of instructional activities, declaration of semester examination, tentative schedule for the end semester examination, plans of the department, review of attendance and preparation of defaulters' list, review of performance in internal exams, schedules of seminars, project works and dissertation works, and declaration of test results. Syllabus distribution are allotted to the faculties in the beginning of the session to enable them to plan their action accordingly. All the teaching learning plans are prepared on the basis of the Academic Calendar that includes lecture numbers, unit numbers and syllabus to be covered. The quality of teaching learning is strictly monitored by the college through the head of the department. Departmental meetings are mostly focused on the standardization of the quality and the measures discussed in such meetings are adopted accordingly by all the faculties.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.nbbgc.in/wp-content/uploads/2021/07/Prog-Outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UGA10	BA	POLITICAL SCIENCE	51	42	82.35

UGA09	BA	GEOGRAPHY	43	39	90.69
UGA08	BA	HISTORY	37	31	83.78
UGA07	BA	ECONOMICS	38	32	84.21
UGA06	BA	EDUCATION	36	24	66.66
UGA05	BA	ENGLISH	48	37	77.08
UGA04	BA	NEPALI	44	36	81.81
UGA03	BA	LIMBOO	12	11	91.66
UGA02	BA	LEPCHA	41	32	62.96
UGA01	BA	BHUTIA	27	17	62.96

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.nbbgc.in/wp-content/uploads/2017/05/SSS-Report-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	2555	DBT, GOI	3997000	454000
Major Projects	1460	BIOTECH HUBGOI, DBT	2896600	1667000
Major Projects	1095	DBT, GOI	6203992	1530000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
RUSA Funded Workshop on Research Methodology and Statistical Tools	Department of Education, Govt of Sikkim and Economics Dept of the College	25/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Vigyan Utsavam	Angel Rai Team (Students of Zoology Department)	SRM University, Sikkim	22/09/2019	1st Position in Model making 1st Position in Poster Presentation

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Zoology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Botany	2	0
International	Chemistry	4	03
National	History	2	0
International	Physics	1	2.5
International	Political Science	1	5.75
National	Zoology	3	4.25
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	3
English	1
History	1
Lepcha	1
Mathematics	1
Nepali	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Evaluation of socio-economic Conditions of	K.B. Chettri	Indian Journal of Economics and Development	2020	0	Sikkim University	Nil

coldwater fish farmers: A case study of Sikkim						
Khyopeh, a traditional fermented yak meat product of Sikkim	Namrata Thapa	Indian Journal of Traditional Knowledge	2020	4	NBBDC Tadong	2
Glycine-A bio-capping agent for the bioinspired synthesis of nano-zinc oxides photocatalyst	T.I. Chanu	Journal of Mathematics, Science: Materials in Electronics	2020	6	NBBDC Tadong	3
Bio molecules assisted morphology-controllable synthesis of Zinc Sulphide nanomaterials for efficient photocatalytic activity under solar irradiation	T.I Chanu	Journal of Alloys and Comp	2020	4	NBBDC, Tadong	2
Ferromagnetic ordering in cobalt doped methylammonium lead bromide: An ab-initio study	H. Luitel	Computational Condensed Matter	2020	3	NBBDC, Tadong	1
Mechanochemical synthesis of some he	B. Chakraborty, E. Chettri	Results in Chemistry	2020	1	Cardiff University	Nil

terocyclic molecules using Sonogshira cross coupling reaction and their anticancer activities						
HLA-A -B and -DRBI distribution in kami: A caste population of Gorkha community form the sub-Himalayan region of West Bengal	D. Chamlagai	Human Immunology	2020	0	Sikkim University	Nil
A phonetic analysis of drenjon gke: A first critical assessment	K. Namgyal	Indian Linguistics	2020	0	NBBDC, Tadong	Nil
Solvent free synthesis and 1,3-dipolar cycloaddition reactions of N-methyl-C-(2-Furyl) nitrene in a ball mill and anticancer activities of the new cyclo-adducts	B. Chakraborty	Indian Journal of Heterocyclic Chemistry	2020	1	NBBDC, Tadong	Nil
The Apparent and partial molar	C. Das	Rasayan Journal of Chemistry	2019	0	NBBDC, Tadong	Nil

volumes of sodium car boxymethyl cellulose in acetoni trile- water mixed solvent media						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Glycine- A bio- capping agent for the bioins pired synthesis of nano- zinc oxides pho tocatalyst	T.I Chanu	J. Mat. Sci.: Materials in Electro nics	2020	Nil	3	NBBDC, Tadong
Bio molecules assisted m orphology- controllab le synthesis of Zinc Sulphide n anomateria ls for efficient photocatal ytic activity under solar irra diation	T.I Chanu	Journal of Alloys and Compounds	2020	Nil	2	NBBDC, Tadong
Ferromag netic ordering in cobalt doped meth ylammonium lead bromide: An ab- initio	H. Luitel	Computat ional Condensed Matter	2020	Nil	1	NBBDC, Tadong

study						
Mechanoc hemical synthesis of some heterocyclic molecules using Sonogshira cross coupling reaction and their anticancer activities	B. Chakraborty, E. Chettri	Results in Chemistry	2020	Nil	Nil	Cardiff University
HLA-A -B and -DRBI distribution in kami: A caste population of Gorkha community from the sub-Himalayan region of West Bengal	D. Chamlagai	Human immunology	2020	Nil	Nil	Sikkim University
A phonetic analysis of drenjongke: A first critical assessment	K. Namgyal	Indian Linguistics	2020	Nil	Nil	NBBDC, Tadong
Incidence and identification of foliar fungal pathogens from tea gardens of Sikkim using foldscope as research tool	L. P. Wangdi	Annals of Plant Sciences	2019	Nil	Nil	NBBDC, Tadong
Foldscope as a	L.P Wangdi	Current Science	2019	Nil	Nil	NBBDC, Tadong

research tool in the diagnosis of fungal leaf spot diseases						
The Apparent and partial molar volumes of sodium carboxymethyl cellulose in acetonitrile-water mixed solvent media	C. Das	Rasayan Journal of Chemistry	2019	Nil	Nil	NBBDC, Tadong
Solvent free synthesis and 1,3-dipolar cycloaddition reactions of N-methyl-C-(2-Furyl) nitrene in a ball mill and anticancer activities of the new cyclo-adducts	B. Chakraborty	Indian Journal of Heterocyclic Chemistry	2020	12	1	NBBDC, Tadong
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	36	3	Nil
Presented papers	11	6	4	Nil
Resource persons	2	7	4	4
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	HDFC Bank and NSS	3	74
Swachh Bharat Summer Internship	NSS	3	24
Ek Bharat Shrestha Bharat	NSS/EBSB	10	87
Constitution Day Celebrated	NSS	7	180
Blood Donation Camp	NSS	3	100
Fund raising for Landslide victims	NSS and Students Representative Council (SRC)	3	1015
Fit-India Movement	NSS/Physical Education Department	30	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SAATHI (Sikkim Against Addiction Towards Healthy India)	SAATHI	Sensitization Programme on Alcohol Addiction, Drug Abuse and Suicide	7	250
Disaster Management Awareness	State Disaster Management Cell	Mock-Drill	8	2432
Youth Parliament	NSS and Sport and Youth Affairs, Govt of Sikkim	District Youth Parliament Festival	5	30
National Science Day	RUSA with Maths Dept	INTEGRATE	6	95
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Twinning Project	Dr. Namrata T. Tamang & Dr. Shyantana Chattopadhyaya	DBT, GOI	365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
45.95	45.95

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22018	3598300	685	508047	22703	4106347
Reference Books	1479	295800	25	25000	1504	320800
e-Books	199500	5900	Nil	Nil	199500	5900
Journals	19	63000	5	17000	24	80000
e-Journals	6000	5900	Nil	Nil	6000	5900
Weeding (hard & soft)	1119	3500	22	2000	1141	5500
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	121	60	61	14	60	14	33	20	0
Added	12	0	0	0	0	7	5	0	0
Total	133	60	61	14	60	21	38	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
19.18	19.18	26.78	26.78

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Boys and Girls' Hostels: Minimum fee of Rs. 300 to Rs. 400 are collected per month per student. Mess management is usually taken care of by students' committee. No other charges are collected. Each hostel is provided with cook, safai karmachari, warden/Hostel superintendent. Two college buses ferry students from adjoining areas in subsidised rates. College Ground is always accessible to our students. The cost of maintaining is borne by the State Government. The College Library has more than 22700 textbooks, and has subscribed to research Journals, and INFLIBNET. It is accessible to all throughout the working days. Students can also borrow books from the Departmental Book Banks. The college has subsidized Xerox/photocopying facilities. Indoor stadium and Gymnasium is free for all students. The supply of drinking water to the students have been made by installing water filtering units. There is a Career Guidance and Placement Cell for students. There is a canteen which provides food items subsidised rates. The other academic facilities such as Departmental laboratory are accessible to students as per their class routine. However, any student can visit and request for additional lab time. Computer: The college employees and students have access to the computer labs. There are 14 Computers in the library with internet facility. Besides these, the college offers B.Voc. course in Software Development and it has well equipped computer laboratory. Access to all these computing and surfing facilities are free.

http://www.nbbgc.in/?page_id=3118

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free Education for all Local Students	2629	788700
Financial Support from Other Sources			
a) National	Post Matric Scholarship to ST, Central OBC, SC, Minority students, BR Ambedkar Post Matric Scholarship to EBC and Ishan Uday	956	3770250
b) International	NA	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Kobayashi Ryu AIKIDO Workshop	14/02/2020	60	RUSA with Physical Education and English Department.
Yoga Basic Course	07/09/2019	46	Physical Education Department in Collaboration with Art of Living, Tadong.
Five-day workshop on Research Methodology and Statistical Tools	25/02/2020	85	RUSA
Mentoring	02/09/2019	2943	All Departments
Remedial	01/08/2019	30	Department of Mathematics
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Thomson Training programme for English writing and using/learning editing software	Nil	25	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
68	68	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
CIPLA	28	2	NA	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	32	BA	Pol. Science	Sikkim Central University, Delhi University, North Bengal University, JNU, BHU, CU	PG
2019	15	BA	History	Sikkim Central University	PG
2019	14	BA	English	Sikkim Central University, IGNOU	PG
2019	40	BA	Physical Education	Dibrugarh University, Assam Regional College of Physical Education, Tripura Laxmi Bai National College of Physical Education, Trivandrum,	BPED
2019	13	BA	Lepcha	Sikkim Central University	PG
2019	45	BA	Nepali	Sikkim Central University, Sikkim State University	PG
2019	35	BSC	Botany	Sikkim Central University, North Bengal University	PG
2019	15	BSC	Zoology	Sikkim Central University,	PG

				Dolphin PG Institute, Dehradun	
2019	15	BA	Bhutia	Sikkim Central University	PG
2019	15	BA	Tourism	Sikkim Central University, IGNOU, SRM University, BEd College	PG, BEd
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
SLET	3
GATE	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Talent Hunt 2020: Luv 2 Dance	College Level	72
Talent Hunt 2020: Voice of NBBDC	College Level	50
Integrate: An Inter College Festival of Mathematics 28th February 2020	College Level	63
Integrate: An Inter College Festival of Mathematics 28th February 2020	State Level	35
Fusion 2019 Sports Events	College Level	864
IGNITE-Intercollege Scholastics	State Level	56
Kobayashi Ryu AIKIDO Workshop	College Level	60
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student

2019	Gold Medal	National	2	Nil	18SC0127	Rinzing Ongmu Lachenpa
2019	Winner Debate Competition Universal Peace Federation	International	Nil	1	18SA0100	Avinam Manger
2019	2nd Position in Quiz	National	Nil	1	17SS0013, 17SS0199, 17SS0197	Madan Sanyasi, Beeky Pandey, Suman Dural
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Representative Council is an integral part of the college. The college has an active SRC and represents the students on academic and administrative bodies and committees of the Institution. The SRC is a democratic body of students responsible for the holistic development of the students and works in consonance with the respective departments, clubs, and committees of the college with faculty support. The Council is active in organizing cultural activities, sports as well as co-curricular activities in consultation with the convenors of various clubs of the college. They organize inter and intra college activities like Annual Sports and Cultural (Singing and Dancing) as part of the College Fest which is held annually. The Student Council reports and functions under the general supervision of the Principal and advisors of SRC - usually nominated by the Principal. The Student Council consists of the President, Vice President, General Secretary, Treasurer and Class Representatives from the faculty of Humanities, Science, Commerce and B. Voc. elected directly the students whereas Sports Secretary, Cultural Secretary, are elected from among the Class Representative by the elected members. Two members each from NCC, NSS, Hostel Representatives (One each from Boys and Girls Hostel) are nominated by the respective convenors, who are also considered a part of SRC. The SRC, especially the CRs helps in conveying of notices and helping in general to maintain the tone and discipline of the college along with the discipline committee of the college. They are very active in providing help during the emergencies that arises. Some of their notable works for the 2019-2020 sessions include- • Organizing Relief Donation Camp for Yuksom- Tsong land slide victims. • Providing financial support to Bandana Limboo a student of 2nd Semester, English Honors Student for her medical treatment. • Organizing Relief Camp for the flood victims of Kerala. • Organized blood donation camp in collaboration with Red Ribbon Club and NSS. • Pledge of Fit India Movement was taken on the occasion of National Sports Day as per the guidelines received from Dept of Sports and Youth Affairs, GOI

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college Alumni is a robust group with a total of 63 active members, also known as Denz-93. They are an important stakeholder of the college and have been supporting the institution in diverse manner. Their participation in

philanthropic activities in the state has been constantly appreciated in the past. For the Year 2019-2020, Denz-93 extended financial help to individuals to pay for their medical treatments. Also, they played a crucial role in collection of funds, which was contributed towards the Chief Minister Relief Fund to fight against the COVID-19 Pandemic.

5.4.2 – No. of enrolled Alumni:

63

5.4.3 – Alumni contribution during the year (in Rupees) :

200000

5.4.4 – Meetings/activities organized by Alumni Association :

- 31st July 2019, Denz-93 provided a sum of Rs. 25,004.72/- (Twentyfive Thousand Four Rupees and Seventy-two Paise only) to Mr. Hari Bahadur Rai of Chisopani, South Sikkim for his medical treatment.
- 19th November 2019, Denz-93 provided financial support to buy medicine for Mr. Nepal Majhi of Majhitar, East Sikkim who was admitted at New STNM Hospital, Socheygang.
- 6th April 2020, Denz-93 contributed Rs. 1,05,000/- (Rupees One Lakh five thousand only) towards Chief Minister relief Fund to fight against Covid-19. The cheque was handed over to Shri. S.D. Dhakal, Secretary to HCM at Tashiling Secretariat, Gangtok.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

A well placed decentralized system is adopted by the college for the governance and management of the institution. Although the college is headed by the Principal, the general rules and regulations regarding the administrative and academic matters are controlled by the Education Department, Govt. of Sikkim. The Under Secretary/Deputy Secretary who is appointed by the said department, along with other office staff under him, assists the Principal in administrative matters. The Under Secretary/ Deputy Secretary also serves as the Drawing and Disbursing officer (DDO). All important decisions pertaining college administration are taken in the General Body Meetings in the presence of both the Principal and Deputy Secretary along with all the teachers. Likewise, the College Management Committee also plays an important role in the governance and decision making process of the college. Besides these, there are many other committees to look after different matters pertaining to the college. Moreover, all the HoDs have been entrusted with specific powers to supervise and administer their own respective academic (Teaching Learning, Evaluation) and other responsibilities. Two Practices of Decentralisation: 1. HoDs: The Head of every department is vested with the powers to oversee and supervise the process of Teaching, Learning and Evaluation. The HoD assigns/allots the syllabus amongst the fellow teachers, fixes dates and conducts the internal examinations, monitors the attendance, performance of the students and also organises seminars, conferences, workshops from time to time. He/she also ensures the participation of the students in various academic and co-curricular activities that are organised either within or outside the college. 2. Committees: Various Committees have been constituted by the college to look after the specific requirements. These committees have been entrusted with different responsibilities for the smooth functioning of the college and they have been given full power to organise different types of activities. Some of the important committees are: Discipline Committee, Research Cell, Library Committee, Gender Sensitisation Cell, Grievance and Redressal Committee, Equal

Opportunity Cell, Green Campus Cell etc. Two Practices of Participatory Management: 1. CMC: The College Management Committee. The committee comprises the Principal (chairperson), Vice-Principal, Under Secretary, senior faculty of the college, two members from the civil society and two members from Alumni. All important decisions pertaining to academic and non academic matters of the college are placed before the CMC and the ratification/Approval of the said Committee is required for any such major activities undertaken by the college. 2. PMU: Project Monitoring Unit (PMU) monitors different projects undertaken by the various government organisations including RUSA and its financial implications. Moreover, all the important infrastructural projects meant for the welfare of the students and the institution at large is placed before the PMU. The PMU on the other hand monitors and implements, under the supervision of Education Department (Govt of Sikkim), the various activities under RUSA such as Infrastructural Development, Social Equity Initiatives, Vocationalization of Higher Education and Faculty Improvement. Thus, participation of faculty members and administration handle the management of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of the students are made through a well-set Centralised Online Admission Process that is followed by the college and the students are selected for admission into the college strictly on the basis of merit. However, reservation of seats under various quotas is also followed as per the stipulations. The entire process of Admission into the college is supervised by the office of the Dean of Students' Affairs.
Industry Interaction / Collaboration	The college facilitates interaction with the industries in the form of on-the-job training for the B.Voc. students.
Human Resource Management	This is a Government institution and therefore all decisions pertaining to planning and development are taken by the HRDD, Government of Sikkim. Recruitment of the teachers are done through Sikkim Public Service Commission (SPSC). Likewise, promotion, transfer of the teachers is also governed by the HRDD, Government of Sikkim.
Library, ICT and Physical Infrastructure / Instrumentation	Library: The physical Digitisation of the books in the Library is under process. Likewise, Bar Coding of books is under progress. Moreover, 10 (ten) computers with Internet connection have

been made available for the students in the Library. Total number of books available in the Library is 30,000 approximately and there are a few e-journals as well. INFLIBNET is also available. ICT: The college has the facility of a Smart Class which is equipped with all the necessary gadgets like projector, Computer, Speakers etc and the teachers and the students have been making use of it from time to time in order to enhance the teaching-learning experience. There is a computer lab exclusively for the B.Voc students. Each department also have been furnished with LCD projectors, Computers with internet connection which are used for different academic and other purposes. Moreover, there is also a Language Lab in the college that helps the students to acquire the language skills easily.

Instrumentation: The Science Labs are well equipped with all the relevant Instruments.

Research and Development

Many of the faculty members are into minor/ major research projects funded by various funding agencies like DST/DBT/UGC and other agencies. Biotech Hub has been actively involved in research activities. Senior Research Scholars are involved in rigorous survey and field work collecting biotic and abiotic samples from various data bases. The application of molecular genetics has led to the discovery of new species and amphibians of Sikkim. The Laboratory set up in the college is equipped to take Research Programmes and helps in enhancing the skills of young researchers in the field of molecular biology.

Examination and Evaluation

Examination and evaluation procedures are followed as stipulated by the affiliating university. A method of Continuous Internal Evaluation is followed in every semester. 50 of the marks in every paper is internally evaluated and this is spread across two internal Examinations, namely the Mid-Semester Examination and the Second Sessional Examination for 25 marks each. The sessional test is flexible so far as the students are concerned as it can be either in the form of a written test or an assignment or term-paper (for non lab-based subjects) or

practical examinations for the lab-based subjects. The remaining 50 of marks in every paper is evaluated externally by the University in the form of an End-Semester Examination. For certain specified subjects, there is also a provision of a Dissertation Paper in the VIth Semester and final semester PG Students. The examination and Evaluation process thus is student-centric, flexible, and convenient and ensures continuous monitoring of the students' progress throughout the semester.

Teaching and Learning

The Dean of Students' Affairs prepares a time table for all the three streams that are offered in the college according to the UGC guidelines at the commencement of every semester. Unitisation of the syllabus carried out by the respective departments and classes are allotted to all the teachers. The progress of the students is closely monitored through a well-established system of continuous evaluation during every semester. Slow learners are identified and separate tutorial classes are also conducted for the benefit of such students. Moreover, the various departments also have a mentorship programme wherein the various issues of the students, academic or otherwise, are addressed. Regular Practical classes are also held in Lab-based subjects. The IQAC conducts an Academic audit every semester wherein progress of the faculties in relation to their respective papers is monitored. Apart from these, the College also maintains a Mentoring Class where the students are guided to and encouraged to explore the academic realm in their future. The College also organises Seminars, Workshops, and Conferences with a motive to give a platform to the local researchers and also invites for special lectures from the reputed people around. There is also a smart class in the college where Audio-Visual Aids are used to enhance the teaching-learning experience of the students.

Curriculum Development

As mentioned elsewhere, Nar Bahadur Bhandari Degree College, Tadong is affiliated to Sikkim University. The task of preparing/formulating the Curriculum and developing it is

undertaken by the affiliating University itself. However, faculty members of various departments of the college have been members of Board of Studies or Syllabus Review Committees constituted by the University and as per the powers vested on them as members of such bodies, they do contribute to the development of the curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	NBBDC, Tadong is a college under the Government of Sikkim and hence all decisions pertaining to planning and development are taken by the HRDD, Govt. of Sikkim. Correspondence with the said authority is mostly carried out by emails. Dissemination of information within the institution is carried out through college website, E-mails and WhatsApp.
Administration	The Principal, the Under Secretary, along with the Administrative Staff looks after the administration of the college. Dissemination of information within the institution is carried out through college website, E-mails and WhatsApp.
Finance and Accounts	The college has a separate accounts section under the Deputy Secretary that looks after all the financial transactions of the institution. The RUSA funded projects are all online. Moreover, the government sponsored research funds are also accounted through PFMS (Public Finance Management System).
Student Admission and Support	The Admission of the students is done through an online process. The entire process, starting from applying for admission, selection of students, and declaration of the selected list of students for admission are done through an online process. The online admission is conducted by the RUSA cell of HRDD through the admission link https://www.sgcregistration.com . In the same manner, information pertaining to admission into PG courses are displayed in the college website http://www.sgctadong.in
Examination	Application form for the university examination, Registration of the newly admitted students in the University,

Issue of Hall Tickets, announcements of results done online through University website through the given link <https://www.cus.ac.in>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms Reep Pandi Lepcha	Creative Criticality in Colonial and Indigenous Archive	University of Chicago Center, Delhi	40000
2019	Ms Reep Pandi Lepcha	International Convention of Asian Scholars	RUSA travel Grant, Jadavpur University	80000
2019	Reep Pandi Lepcha	International Convention of Asian Scholars	ICAS 11	55000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Seven-Day Workshop on Nepali Typing	NA	02/03/2020	08/03/2020	58	Nil
2020	Five-day national workshop on Research methodology and statistical tools	NA	25/02/2020	29/02/2020	25	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional	Number of teachers who attended	From Date	To date	Duration
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development programme				
Orientation Programme (Lepcha)	1	31/07/2019	20/08/2019	21
Orientation Programme (Sociology)	1	24/02/2020	16/03/2020	21
Five Day National Workshop on Research and Statistical Tools	25	25/02/2020	29/02/2020	5
Refresher Course (Nepali)	1	02/01/2020	15/01/2020	15
FDP (Botany)	1	18/05/2020	03/06/2020	17
FDP (Education)	1	26/05/2020	28/05/2020	3
Short Term Course in Disaster Management (Geography)	1	03/02/2020	08/02/2020	6
Mini MTTs Programme NBHM and SMIT	2	01/01/2020	06/01/2020	6
National Workshop on Special Matrices and Stochastic Games	1	06/01/2020	15/01/2020	10
Workshop on MOOCs, E-Content Development and Open Educational Resources	1	04/02/2020	10/02/2020	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	13	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Free Medical Treatment by the State Government	Free Medical Treatment by the State Government	Fee Waived for Students, Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: The college receives funds by way of budgetary allocation made by the Education Department of Government of Sikkim. The government of Sikkim appoints an internal auditor (CA) who checks the utilization certificates of the funds allocated under different heads and submits the audit-report to the government. The same process is followed every year. **External Audit:** The accounts of the college are audited by auditors appointed by the central AG office in every three years. The queries during the process of auditing are addressed by the DDO of the institution along with supporting documents. The institution has not come across any major issues in course of the audit conducted in the preceding year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Alumni Association of NBBDC	200000	Philanthropic
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC
Administrative	Yes	AG Office, GOI	Yes	Finance Department, Govt of Sikkim

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents-Teacher Meeting held on 15th to 17th July 2019. 2. Periodic meetings of Teachers Association on various welfare issues of the teaching fraternity. 3. Teachers Association takes up and pursues with the concerned department issues like UGC pay fixation, Promotion, FDP etc.

6.5.3 – Development programmes for support staff (at least three)

1. Administrative Staff are allowed to attend various training programmes organized by the State Govt. and other agencies.. 2. The Support Staff has an Association with the Principal as a member that addresses their issues and concerns. 3. All Support Staff are covered under Group Insurance Scheme and Health Insurance by the State Government

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Appointment of new regular teachers and office staff. 2. Work on Bar Coding in the library has been started 3. The process to open three new PG courses have been initiated. (Zoology, Botany and Chemistry) 4. Ramps have been constructed for the differently-abled. 5. College playground was renovated. 6. Language laboratory was set up.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Participation in NIRF	10/12/2019	03/12/2019	10/12/2020	3208
2019	Internal Academic Audit for Odd Semester	18/11/2019	11/11/2019	18/11/2019	106
2020	Internal Academic Audit for Even Semester	02/03/2020	22/02/2020	02/03/2020	106
2020	Students Satisfaction Survey	01/05/2020	14/04/2020	01/05/2020	2300
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization	25/09/2020	25/09/2020	40	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Green Campus use of plastic and littering is not allowed in the campus. 2. To minimise the noise pollution for a peaceful environ the campus is a horn-free zone. 3. Mass plantation drive is carried out every year for maintaining Green Campus. 4. Compost Pits are functional for the residents in the campus. 5. Segregation of waste and garbage disposal system have been put in place. 6. Rain-water harvesting system is in the final phase of completion.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nil
Ramp/Rails	Yes	2

Braille Software/facilities	No	Nil
Rest Rooms	Yes	2
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	08/07/2019	365	Playground for all	Practice of football by the local football clubs on the college ground	100
2020	1	1	07/07/2019	365	Parking facility for the neighbouring families during medical and other emergencies	The college allows parking facility to some of the needy families during emergencies	25
2020	1	1	10/01/2020	20	Local Fair	Facilitated local youths to generate income by holding a fair in the college playground.	200

2019	1	1	01/07/2019	12	Letting out of College Auditorium for public use	Local and Government Bodies are allowed to use the college auditorium for various programmes	1500
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus 2019-20 for the students	12/06/2019	The College prospectus incorporates several rules and regulations pertaining to the students and various stakeholders of the college. This handbook is handed over to the students during the time of their admission. The prospectus further includes information about the importance of student's attendance, information about a department and its faculties, internal evaluation system, academic calendar and various facilities by the college to the students. 1
Sikkim Service Rules	01/07/2019	Being a Government College, the employees, both teaching and non teaching, of the college are required to abide by the Service Rules enforced by the Government of Sikkim. The Sikkim Service Rules of 1974 is universal to all the employees appointed by the Government of Sikkim.
Constitution of Student's Representative Council (SRC)	01/07/2019	The Constitution defines the general guidelines and code of conduct of the Students

Association and their roles and responsibilities.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga and Meditation Workshop	07/09/2019	21/09/2019	62
Plantation Drive (World Environment Day)	05/06/2020	05/06/2020	50
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Zero Waste: The Campus is in the process of becoming Zero Waste Campus. The waste materials are segregated into dry and wet and then the process follows to categorise them as biodegradable and non-biodegradable. The biodegradable waste are put into compost pit and nondegradable waste are attempted to be recycled. Resource recovery centre helps in minimising the waste inside the campus. The institution has completely band the use of plastic material inside the campus. Tetra pack and water bottles are not use even during the college functions and other important events. To avoid the use of plastic use water is served to the guests and participants in the bottle glass and steel utensils.
2. Treatment of Chemical Waste has also been carried out following a proper process.
3. The institution has a Green Campus Cell that looks after the plantation and planted saplings, use of dustbin, minimum use of plastic and plastic products, and management of e-waste, are some of the important roles that come under the purview of Green Campus Cell.
4. Attempts have also been made to make the campus paper free. For this the institution circulates information through WhatsApp, email etc., among its staff.
5. The College has a Botanical Garden maintained by the students.
6. Rain Water Harvesting system is being installed.
7. Green Audit has been conducted.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The college has a Reader's Association where the primary goal is to form spaces of active discussions and deliberations on issues pertaining to one's existence as a social, economic and political being. The platform attempts to create an environment of peer learning outside the bounds of classrooms and encourages self-expression. The activities are carried out via different participation methods such as prose and poetry sessions, film-screening, book-reviews, debate and discourses, Art displays and workshops. The main focus of Reader's association is to professionally train the students to build on their life-skills which will help them grow not only academically but also on a personal and social level.
2. The Department of Zoology, under the aegis of Institutional Biotech hub, funded by Department of Biotechnology, Government of India, conducts several hands-on training and workshops focusing on the basic molecular techniques amongst the students.
3. The Department of English conducts Meet the Author programme wherein Authors whose works are taught in the class are invited to directly interact with the students.
4. Students of

various departments maintain a Departmental Wall Magazine that exhibits their creative acumen.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.nbbgc.in/?page_id=3061

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is the premier institution of the State of Sikkim which is spread over 22 acres of green and well-maintained campus. The College has around 3102 students and 106 full time teachers and 70 nonteaching staff. Besides offering Undergraduate Programmes across twenty one honours subjects, the college also offers Post Graduate Programmes in five subjects namely, Physics, Mathematics, History, English, and Economics. Being a Government Institution, NBBDC imparts free education to its students and as such no fee is collected from them.

Likewise, the students enrolled in the institute have also been given free laptops by the HRD Department, Government of Sikkim. The college has a uniform to be worn by all the students. The college aspires to be a green campus with zero waste and complete pollution free campus which is evident from the installation of e-waste bins, compose pit, rain water harvesting, and annual plantation drive.

Provide the weblink of the institution

http://www.nbbgc.in/?page_id=3070

8.Future Plans of Actions for Next Academic Year

1. To open Post Graduate courses in Chemistry, Botany and Zoology. 2. To implement structured feedback system from different stakeholders. 3. To implement a system that would facilitate smooth online classes/examination/evaluation and to have a system whereby the number of online classes taken and students attendance therein can be monitored. 4. To conduct awareness programmes on Women and Child Welfare. 5. To conduct seminars/webinars on financial literacy. 6. To hold a College festival involving students in the virtual mode if the pandemic persists. 7. To renovate existing infrastructure wherever necessary. 8. To procure more books and journals in the library. 9. To create an institutional email ID so that online platforms can be institutionally procured and the faculty can avail the same for conducting the teaching-learning-evaluation process.