



NAR BHADUR BHANDARI DEGREE COLLEGE, TADONG
GANGTOK, EAST SIKKIM
(Former Sikkim Government College, Tadong)
www.sgctadong.in, sgct1977@gmail.com
Ph. No. 03592 231119

IQAC: Meeting of Minutes held on : 18/03/2020


A meeting of IQAC was convened by the Principal in the College Staff Room. It was attended by the Coordinator and members of the IQAC.

ATR of the previous meeting held on 15/10/2019:

- i. Students' Satisfaction Survey format completed and reviewed by the Coordinator.
- ii. Active participation received from NSS and SRC.

The issues discussed were as follows:

1. Reformulation of IQAC members, freshly recruited Faculty Members to be inducted in IQAC Cell after discussion in General Body meeting.
2. Work to be distributed among the new members depending upon the AQAR criterions.
3. Collection of documents to be expedited.


Dr. Bhakta Kunwar
(Co-ordinator, IQAC)

Coordinator
Internal Quality Assurance Cell
(IQAC)
NBBDC, Tadong
Gangtok, Sikkim - 737132

s/d
Dr. Bina Pradhan
Principal



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IQAC: Meeting of Minutes held on : 20/03/2020

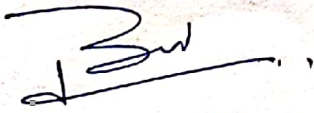
A meeting of IQAC was convened in the College Staff Room. It was attended by the Coordinator and members of the IQAC.

ATR of the previous meeting held on 18/03/2020:

- i. General Body meeting was held on 19/03/2020.
- ii. New members of IQAC inducted.

The issues discussed were as follows:

1. The Ex Coordinator introduced and briefed the New members regarding IQAC.
2. Office Order and duties were handed to the New Coordinator and members.
3. Future trajectory of IQAC activities was mapped by the Principal.
4. Students' Satisfaction Survey to be carried out.


Coordinator
Internal Quality Assurance Cell
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IQAC: Meeting of Minutes held on : 28/05/2020 (Online Meeting)

A meeting of IQAC was held via Google Meet. It was attended by the Coordinator and members of the IQAC.

ATR of the previous meeting held on 20/03/2020:

- i. The New Members initiated the process of documentation on the basis of different criteria allotted to them.
- ii. The Criteria allotted were as follows:
 - Curricular Aspect- Ms. Viveka Gurung.
 - Teaching Learning & Evaluation – Ms. Reepandi Lepcha.
 - Research, Innovations & Extension – Dr. Bhaskar Chakraborty.
 - Infrastructure & Learning Resources – Mr. Karma Loday Tamang.
 - Students Support & Progression – Mr. Rup Singh Pradhan.
 - Governance Leadership & Management – Dr. Harjit Goswami and Dr. Chanchal Das.
 - Institutional Best Practices – Dr. Shobha Shankar.

The issues discussed were as follows:

1. The 1st cycle of the Students' Satisfaction Survey completed.
2. The Report for the same reviewed by the Coordinator and Members



Dr. Chanchal Das
(Co-ordinator, IQAC)

Coordinator
Assurance Cell

s/d

Principal



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IQAC: Meeting of Minutes held on : 15/06/2020 (Online Meeting)

A meeting of IQAC was held via Google Meet. It was attended by the Coordinator and members of the IQAC.

ATR of the previous meeting held on 28/05/2020:

- i. Departmental AQARs collected via Online channels.

The issues discussed were as follows:

1. For the New Academic session the following Plans of Action were charted out:

- To open Post Graduate Courses in Chemistry, Botany and Zoology.
- To implement Structured Feedback System from different stakeholders.
- To implement a system that would facilitate smooth online classes/examination/evaluation and to implement a system whereby the number of online classes taken and students' attendance therein can be monitored.
- To conduct Awareness Programmes on Women and Child Welfare.
- To conduct Seminars/Webinars on Financial Literacy.

- To hold College Festival involving students in virtual mode if the pandemic persists.
- To renovate the Existing Structures whenever necessary.
- To procure more Books and Journals in the Library.
- To create Institutional Email ID so the online platforms can be institutionally procured and the faculty can avail the same for conducting the teaching-learning-evaluation process



Dr. Chanchal Das
(Co-ordinator, IQAC)

Coordinator
Internal Quality Assurance Cell
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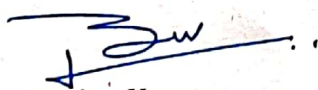
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IQAC: Meeting of Minutes held on : 18/07/2019

A meeting of IQAC was convened today in the College Staff Room. It was attended by the Coordinator and members of the IQAC.

The issues discussed were as follows:

1. Internal Academic Audit for the Odd session, the Head of the Departments to be intimated for proper documentation and filling of Departmental AQARs.
2. All Departments to be provided with folders and other stationery items to expedite the process.
3. Queries and grievances to be discussed with the Coordinator to avoid confusion in future.


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IQAC: Meeting of Minutes held on : 19/08/2019

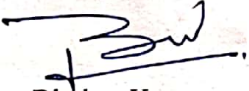
A general meeting of IQAC was held today in the Smart Classroom. It was attended by the Coordinator and members of the IQAC.

ATR of the previous meeting held on 18/07/2019:

- i. Stationeries distributed to the Departments.
- ii. The documentation of AQARs initiated by all the Departments.

The following was highlighted by the members:

1. The data regarding Account Section to be collected and sorted under particular Heads as per the format provided in the College AQAR.
2. To collect data from Principal's Office regarding the funds and workshops.
3. Collection of documents from the Hostel Warden.
4. Initiation of Students' Satisfaction Survey Format.


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IQAC: Meeting of Minutes held on : 15/10/2019


The members of the IQAC gathered at College Staff Room to follow up on the progress of the activities.

ATR of the previous meeting held on 19/08/2019:

- i. Documents collected from the Principal's Office and the Hostel Warden.
- ii. Documents collection from Account Section pending.
- iii. Students' Satisfaction Survey format under progress.

The issues discussed were as follows:

1. Involvement of community (surrounding the College) regarding the Education and other student related activities. To encourage their positive participation in usage of the College infrastructure for the betterment of the community. E.g. organising football tournament/using the College ground for sports activities for children.
2. Learning from Namchi College, our campus should also encourage NSS Cell to organise a Community Outreach Programme.
3. To mobilise SRC to conduct awareness programmes in the nearby areas.


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